

## **CORPORATE HEALTH AND SAFETY COMMITTEE – 12TH AUGUST 2009**

**SUBJECT: DRAFT CONTROL OF VIBRATION AT WORK POLICY AND  
CORPORATE MANAGEMENT ARRANGEMENTS**

**REPORT BY: CORPORATE HEALTH AND SAFETY UNIT**

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### **1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the new Control of Vibration Policy and associated Corporate Management Arrangements.

### **2. SUMMARY**

- 2.1 The Authority does not currently have in place a policy on control of vibration. This is an increasing risk area both in terms of HSE priority and in terms of the increasing number of civil claims for hand arm vibration.
- 2.2 The policy (attached as Appendix 1) sets out the Authority's commitment to managing the risks associated with vibrating tools in the workplace and also details individual responsibilities. The corporate management arrangements (attached as Appendix 2) cover the practicalities of assessing the risk, implementing control measures, communicating with staff and recording and reviewing actions.
- 2.3 This policy and management arrangements have been subject to consultation with the following groups:
- Health and Safety Professionals' Group
  - Corporate Health and Safety Group
  - Management consultation via Directorate Health and Safety Officers
  - Direct Union Consultation
  - HR Strategy Group
- 2.4 Progress of this policy to CMT and Cabinet for final approval is subject to approval from this group.
- 2.5 Following the policy being agreed, the Corporate Health and Safety Unit will provide health and safety policy briefings for managers (where appropriate) on the Control of Vibration.

### **3. RECOMMENDATION**

- 3.1 That the contents of the report be noted and the policy and corporate management arrangements be agreed or agreed subject to amendments so that the documents can be communicated to managers and employees.

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Councillor Allan Pritchard, Cabinet Member for Human Resources and Constitutional Affairs

Appendices:  
Appendix 1 Draft Control of Vibration at Work Policy  
Appendix 2 The Corporate Management Arrangements